

TAYMOUTH CASTLE GOLF CLUB

CONSTITUTION



1. Name

- 1.1 The name of the Club shall be the Taymouth Castle Golf Club, herein referred to as 'the Club'.
- 1.2 The Club shall affiliate to Scottish Golf Limited and Perth and Kinross Area Golf Associations, or their successors as national or regional governing bodies for the game of golf.

2. Objectives

- 2.1 The Club shall hold the following as its aims and objectives and shall strive to fulfil these aims and objectives at all times:
 - 2.1.1 To fulfil the general objectives and functions of a Golf Club and by undertaking such activities as may be reasonably necessary and/or incidental to such objectives;
 - 2.1.2 To generally promote the game of golf for the benefit of members and the local community;
 - 2.1.3 To secure access for Club members to play on the Taymouth Castle golf course;
 - 2.1.4 To promote and abide by the Rules of Golf as they are fixed from time to time by The R&A;
 - 2.1.5 To provide access to golf for players of all standards in a friendly and welcoming atmosphere that does not discriminate on the grounds of gender, age, race, religion or belief, sexual orientation or disability;
 - 2.1.6 To provide coaching in golf to beginners and for improvement of experienced players;
 - 2.1.7 To arrange competitions, matches and social events for members;
 - 2.1.8 To lease and/or purchase land and/or equipment suitable for the purposes and functions of the Club.

3. Membership

- 3.1 The membership of the Club shall consist of the following categories and as described in the Club's Standing Orders:
 - 3.1.1 Ordinary Members;
 - 3.1.2 Junior Members;
 - 3.1.3 Intermediate Members;
 - 3.1.4 Life Members;
 - 3.1.5 Honorary Members;
 - 3.1.6 Non-playing Members.
- 3.2 All members shall pay an annual subscription to join the Club; the membership fee for each category of membership shall be decided by the Committee.
- 3.3 The Club shall include within its Standing Orders the process for any person seeking membership of the Club. This process shall reflect that membership is open to all and no application shall be refused on grounds of gender, age, race, religion or belief, sexual orientation or disability. The Standing Orders shall describe any grounds for refusing membership and any appeal process that will apply to refusal or removal of membership.
- 3.4 Annual subscriptions shall be due on 1 April, or such other date as the Committee may determine, and must be paid no later than 28 days after the specified payment date, subscriptions not paid by this date will result in the membership ceasing.
- 3.5 The Club shall provide notice of subscriptions due, including methods of payment available to members.

4. Management of the Club

- 4.1 There shall be an Executive Committee (herein referred to as the Committee) responsible for the overall management of the Club.
- 4.2 There shall also be the following Sub-Committees of the Club:
 - 4.2.1 Membership, Disciplinary and Conduct Sub-Committee;
 - 4.2.2 Match and Competitions Sub-Committee;
 - 4.2.3 Handicap Sub-Committee.
- 4.3 All Committee members must be Ordinary or Life Members of the Club.
- 4.4 With the exception of the requirements of clause 6.11 herein, no Committee member shall hold more than one Office at the same time.

- 4.5 The remit for each Sub-Committee shall be set out in the Club's Standing Orders as determined by the Committee.
- 4.6 Each Sub-Committee shall have a convenor who will be a member of and report to the Committee, and shall agree its own rules of operation subject to the terms of this Constitution.

5. Composition and Responsibilities of the Committee

- 5.1 The Committee shall consist of the following members:
 - 5.1.1 Club Captain, who will Chair the Committee;
 - 5.1.2 Club Vice Captain;
 - 5.1.3 Treasurer;
 - 5.1.4 Secretary;
 - 5.1.5 Match/Competitions Convenor;
 - 5.1.6 Handicap Convenor;
 - 5.1.7 Past Club Captain;
 - 5.1.8 Up to 2 other Ordinary Committee Members.
- 5.2 The Club Captain and Club Vice-Captain will be elected at the AGM to serve for two years. The Club Captain will not be eligible for re-election as Club Captain or Club Vice-Captain for at least two years following the completion of his/her term of office as Past Captain.
- 5.3 Treasurer and Secretary will be elected each year at the AGM. The Handicap Convenor and Match/Competitions Convenor will be elected at the AGM to serve for two years.
- 5.4 All Ordinary Committee Members will be elected at the AGM to serve for two years. Such members of the Committee shall be eligible to stand for re-election for a second term of two years after which time they shall not be eligible for re-election for at least two years.
- 5.5 The Committee shall:
 - 5.5.1 Be responsible for the formation and operation of the Standing Orders and Rules of the Club;
 - 5.5.2 Appoint and oversee Sub-Committees and Convenors to administer aspects of the Club's affairs;
 - 5.5.3 Be responsible for ensuring the Club, its Office Bearers and employees have in place adequate and relevant insurance cover at all times;

- 5.5.4 Be responsible for agreeing terms for the Club's access to the Taymouth Castle golf course;
- 5.5.5 Set annual membership subscriptions and joining fees;
- 5.5.6 Be responsible for setting any local rules for play on any course upon which the Club may from time to time play its competitions and matches.
- 5.6 The quorum for a meeting of the Committee shall be 5 members of the Committee.
- 5.7 The members of the Committee shall also be trustees of the Club and shall hold any property of the Club in their name and shall be entitled to be used or sue as trustees of the Club. They shall be indemnified by the Club where acting in good faith in their capacity as trustees of the Club.
- 5.8 All rules, Standing Orders, regulations and procedures made by the Committee shall be binding on every member of the Club until rescinded or until set aside by a Special General Meeting of the Club or an AGM of the Club.

6. Annual General Meeting

- 6.1 The Annual General Meeting (herein referred to as the AGM) of the Club shall be held in the first quarter of each year , and shall have as its main business:
 - 6.1.1 Approval of the minutes of the last AGM and any other Special General Meetings held during that year;
 - 6.1.2 The presentation of the Committee's Report for the past year;
 - 6.1.3 The election of any Office Bearers and/or Ordinary Committee Members;
 - 6.1.4 Approval of the Club's annual membership subscriptions and joining fees;
 - 6.1.5 Approval of the audited accounts for the past financial year and the appointment of an Independent Examiner;
 - 6.1.6 To consider and approve any changes to the Constitution;
 - 6.1.7 To deal with any other competent business.
- 6.2 Notice of an AGM must be given to all members of the Club at least 21 days in advance of the AGM. The Notice may be via post to the member's address, or in the form of an email to members, and an announcement displayed on the Notices section of the Club's website.

- 6.3 At least 7 days in advance of the AGM an agenda along with a copy of the audited accounts shall be made available to Club members via download from the Club's website or via post to members' address.
- 6.4 All Ordinary and Life Members of the Club may vote at Annual General Meetings.
- 6.5 The quorum for an AGM shall be 12 voting Members of the Club.
- 6.6 Voting on any matters shall be by simple majority of Ordinary and Life Members of the Club present and voting.
- 6.7 Nominations for Office Bearers and Ordinary Committee Members must be posted on the Club's website at least 21 days in advance of the AGM and closed 7 days before the meeting.
- 6.8 Each nomination for Office Bearer or Ordinary Committee Member shall require a proposer and seconder both of whom shall be Ordinary or Life Members of the Club.
- 6.9 Elections shall be conducted on a simple majority of Ordinary and Life Members of the Club present and voting.
- 6.10 In the event of there being no nomination for a post within the stipulated time then nominations may be accepted at the AGM.
- 6.11 In the event that no person is elected as an Office Bearer, or in the event of resignation or retiral from such a post, the Club Captain or Club Vice Captain will undertake the duties until such time as the post is filled. Elections to fill such a vacant post should take place at either a Special General Meeting or AGM as appropriate, and if at a Special General Meeting it shall be subject to the same rules as at the AGM.
- 6.12 The Committee may, in the event of a vacancy occurring or if they deem it necessary for the better running of the Club, co-opt an Ordinary or Life Member on to the Committee who shall be eligible for election at either a Special General Meeting or AGM of the Club.
- 6.13 Notwithstanding the date of the AGM, Office Bearers and the Committee will take up their posts immediately following the AGM with the exception of outstanding fixtures and functions.

7. Special General Meetings

- 7.1 A Special General Meeting may be called by the Committee or by 12 Ordinary or Life Members of the Club which request must be submitted to the Secretary in writing.
- 7.2 The date of a Special General Meeting will be within 28 days of the request referred to in 7.1 above being received by the Secretary, and at least 7 days notice of a Special General Meeting must be given to the full Club membership.
- 7.3 Notice of a Special General Meeting may be via post to the member's address, or in the form of an email to members, and an announcement displayed on the Notices section of the Club's website.
- 7.4 The quorum for a Special General Meeting shall be 12 voting Members of the Club.
- 7.5 All Ordinary and Life Members of the Club may vote at Special General Meetings.
- 7.6 Voting on any matters shall be by simple majority of Ordinary and Life Members of the Club present and voting.

8. Finance

- 8.1 The financial year shall run from 1 November to 31 October.
- 8.2 The Treasurer shall be responsible for securing the preparation of Annual Accounts of the Club and laying these before the AGM.
- 8.3 The accounts shall be certified by the Independent Examiner as approved at the AGM.
- 8.4 All cheques drawn against the Club's funds shall be signed by the Treasurer and either the Club Captain, Club Vice Captain or Secretary.
- 8.5 All members of the Club shall be jointly and severally liable for the financial liabilities of the Club.

9. Dissolution or Winding-Up of the Club

- 9.1 The Club is non-profit-making and all profits and surpluses will be used to maintain and/or improve the Club facilities or to carry out the objectives of the Club.
- 9.2 No profit or surplus shall be distributed other than to another non-profit making body on a winding-up or dissolution of the Club.

9.3 If upon winding-up or dissolution of the Club there remains after the satisfaction of all debts and liabilities any funds and/or property whatsoever this shall be used for the furtherance of golf within the community of highland Perthshire as directed by, and at the discretion of, the Committee that oversees the winding-up or dissolution of the Club.

10. The Constitution

10.1 The Constitution shall only be altered by consent of a two-thirds majority of Ordinary and Life Members present at a Special General Meeting or AGM.

10.2 The Constitution and Standing Orders in force from time to time shall be binding on the Club's Office Bearers and all members of the Club.

The foregoing Constitution of Taymouth Castle Golf Club was approved at a Special General Meeting held on 26 September 2011 at the Kenmore Hotel, Kenmore;

Paragraph 5.1.8 amended by Resolution passed at the Annual General Meeting held on 3 February 2014 at the Kenmore Hotel, Kenmore; and

Paragraph 1.2 amended by Resolution passed at the Annual General Meeting held on 1 February 2016 at the Kenmore Hotel, Kenmore.